

SOUTHEASTERN MICHIGAN ASSOCIATION OF MEDICAL RECORD LIBRARIANS

March 14, 1967

1. Call to Order:

Following a luncheon hosted by Michigan Blue Shield, a regular meeting of the Southeastern Michigan Association of Medical Record Librarians was held on March 14, 1967 at the Blue Shield Home Office Building, Detroit, Michigan in the 5th floor Board Room. The meeting was called to order at 2:15 p. m. by the President, Mrs. Lillian Duquette.

2. Roll Call:

A list of the 72 members present is attached.

3. Minutes of the January 17, 1967 Meeting:

The Secretary read the minutes of the January 17, 1967 meeting. A motion was made, seconded and carried to approve the minutes as read.

4. Treasurer's Report:

The Treasurer, Mrs. Diane O'Neil, gave a report as follows:

Balance on hand as of January 17, 1967	\$ 284.98
Receipts (Dues)	<u>78.00</u>
	362.98
Disbursements:	
Mailing Costs, Postage and Supplies	<u>30.96</u>
Balance on hand as of March 14, 1967	\$ 332.02

5. Executive Board Meeting Minutes:

The Secretary read the minutes of the March 7, 1967 meeting of the Executive Board. The President commented that the reports of the Nominating Committee and the Program Committee had not been acted upon by the Board and, therefore, were not reported to the membership at this time. A motion was made, seconded and carried to approve the minutes as presented.

6. Reports of Committees:

a. Membership Committee:

The Chairman, Mrs. Judith Grotz, announced that any additions,

changes or deletions in the present directory should be brought to her attention promptly since a new directory is in the process of being compiled for printing in the Fall of 1967.

A motion was made, seconded and carried approving the expense of printing such a directory by the Membership Committee.

7. Old Business:

There was no old business to discuss.

8. New Business:

a. Gavel:

Mrs. Laura Lau presented the Southeastern Michigan Association with a handmade wooden gavel. Mrs. Macbelle Nunn made this presentation because Mrs. Lau is confined to a nursing home. The President accepted the gavel with great appreciation and instructed the Corresponding Secretary to direct an appropriate thank you to Mrs. Lau for this thoughtful gift.

b. Medical Record Librarian Opening:

The President announced to the membership an opening for a Medical Record Librarian at Sheridan Community Hospital in Sheridan, Michigan and asked any interested parties to contact the hospital regarding this available position.

c. YMCA Classes:

Mrs. Alice Carraher drew to the membership's attention and passed out pamphlets and other material announcing courses available in anatomy and physiology, and medical terminology at the downtown Detroit YMCA. Anyone interested was asked to contact the Y for further information and enrollment.

d. Hospitality at the Annual Meeting of the State Association:

Mrs. Alice Carraher advised that the State Meeting in the Fall, 1967 will be held in Traverse City. Blue Shield has offered to sponsor the coffees which are a regular part of the activities during these sessions. Mr. Kobielus of Remington Rand has offered to sponsor a hospitality suite during these sessions.

e. Membership Delinquency Notices:

The Treasurer advised that 67 delinquency notices have been forwarded to members whose 1967 dues are still outstanding. A list of those

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members not responding to these final notices was read, and in accordance with the By-Laws, such members are being dropped from the membership as a result of this delinquency.

f. New Members:

Mrs. Judith Grotz introduced a number of new members to the Southeastern Michigan Association who were present at this meeting. Names of other new members not present were read.

7. Adjournment:

The business meeting adjourned at 2:45 p. m. following which a panel discussion occurred on the subject "Medical Records in Extended Care Facilities." Although the principal speaker, Mr. Basil Boyce of the Seminole Hills Nursing Home in Pontiac, Michigan, unexpectedly could not be available, the remaining members of the panel conducted an interesting discussion period on various aspects of medical records in extended care facilities and answered numerous questions from the floor in this regard.

Respectfully submitted,



Neal L. McCue
Recording Secretary